



FINGERPRINTING AND IDENTIFICATION



THE SAFE, RELIABLE CHOICE FOR IDENTIFICATION

Commissionaires is Canada's leading security provider, offering our clients a high level of reliability, experience and innovation. We have protected people and property from coast to coast for more than 80 years and have been accredited to provide identification services for more than a decade.

Commissionaires is the trusted choice for all your identification needs. We offer a full range of identification services:

- > Fingerprinting (digital and ink and roll)
- > Police Clearances
- > Record Suspension
- > Employee Background Screening
- > ID Cards
- > Oaths and Affidavits
- > Passport Photos
- > Mobile Services

Our professional, knowledgeable staff will assist you in the process from start to finish.

For our corporate clients we provide identification verification for those seeking employment with your organization including police clearances and fingerprinting services. This is especially important for those in controlled access environments including commercial and government.

We are the experts and can help you obtain quick reliable, competitively-priced results. We provide a discreet, friendly and professional setting for both our clients and the public to obtain identification services at convenient locations.

FINGERPRINTING

Our fingerprinting services are available for the purposes of:

- > Immigration and Citizenship
- > Employment
- > Adoptions
- > Travel visas
- > Record suspension
- > As requested by government and other agencies and more

Commissionaires is the first to be accredited by the RCMP to offer state-of-the-art digital fingerprinting, which allow for fingerprint results to be processed and mailed in as little as 72 hours. The wait time for other methods can be as long as five months. Fingerprinting services are available with no appointment at our convenient locations. Additionally we offer a convenient mobile service and will travel to your location to process your fingerprints.

POLICE CLEARANCES

Commissionaires provides police clearances for the purposes of:

- > Employment
- > Travel Visas
- > Foreign Travel/Work Permits and more

Police clearances (or criminal background checks, police checks, police certificates or CPIC checks) are processed through the National Canadian Police Information Center (CPIC) database, providing results as fast as 72 hours. Police clearance services are available with no appointment at our convenient locations. Additionally we offer a convenient mobile service and will travel to your location to process your police clearance.



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RECORD SUSPENSION SERVICES

Commissionaires offers a simple and affordable record suspension service. We can take care of your record suspension process from start to finish. There are no hidden fees and all of our clients receive the same prompt and professional service.

Commissionaires will compile the necessary personal information for your record suspension application and we will complete all necessary background checks to support your application. This will include your fingerprints to obtain your criminal record, court information, local police records, relevant citizenship documents and military conduct sheets if necessary. We will then complete all the necessary forms, and present them to you for signature.

Our proactive role and familiarity with the process will ensure all the documents required are obtained in a timely manner and that your case is processed expeditiously. We will keep you informed at each stage of the process. All records will be returned to the applicant once the record suspension process has been completed.

Note: Police and court document costs will vary based on their location and the number of offences. Clients will only pay actual costs.

BACKGROUND SCREENING

Improve the quality of your employment hires and reduce the risk to your organization by verification of information provided. Commissionaires specializes in pre-employment screening and background checks, including academic background verification, employment verification, performance references and consumer credit checks. Contact our Kingston location for more information

IDENTIFICATION CARDS

Custom ID cards are a cost-effective, efficient way to keep your facility safe. They allow you to quickly identify staff and visitors, and to recognize anyone who does not belong on the premises. Our ID cards are produced in the secure environment of Commissionaires' offices. Our quality printed plastic ID cards are priced competitively and services include photography, design, production and delivery. Contact our Kingston location for more information

OATHS & AFFIDAVITS

Commissionaires provides accredited officers, Commissioners of Oaths, who are authorized to validate sworn statements and documents for many purposes, including obtaining duplicates of official documents, identification, parental affidavits and more. Contact our Kingston location for more information

PASSPORT PHOTOGRAPHS

When applying for a new passport, or renewing an existing one, your applications have to be submitted with photographs that meet the specifications outlined by Passport Canada. Commissionaires friendly and well trained staff have the experience to ensure your high quality passport photo meets the requirement the first time.

MOBILE SERVICES

Mobile fingerprinting and ID services are available in many locations across our province. Our friendly, knowledgeable staff will travel to your location to take fingerprints or information for police clearances for as little as one customer up to large groups. This saves you time traveling to our location.

Trust Commissionaires for all your identification needs.
Call us today at 613 634 4432
or email kingstoncorps@thecommissionaires.com for more information.

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IDENTIFICATION SERVICES